



## **CHAPTERS OF CACCN**

CACCN is represented across Canada by 11 chapters. Each chapter functions independently, while operating under the jurisdiction of the Constitution and Bylaws of the national CACCN body. Every chapter has its own elected executive and organizes/plans its own activities. A BOD member, acting as a Chapter Liaison, is assigned to each chapter in order that their concerns may be heard, reports on national activities may be given, and general support is offered as needed. All chapters are responsible for submitting the following to National Office: annual activity reports (main report compiled through National Office and distributed appropriately), quarterly treasurer's reports (distributed to National Administrator and Chapter Liaison), and changes to chapter executive and requests.

The membership of each chapter is determined at National Office as each new or rejoining CACCN member is processed. Each CACCN member is assigned a local chapter. The names and addresses of these members are formally provided to the chapters quarterly, but are accessible any time through a secure section of the web site. Contact with individual chapter members is the responsibility of each Chapter (E.g. newsletter distribution, invitations to events, follow up on interests indicated, etc). Each chapter is also responsible for updating their specific chapter page on the CACCN web site.

All chapters are invited and encouraged to participate in Chapter Connections Day, held in conjunction with DYNAMICS conferences. This one-day workshop is specifically designed to provide chapters with networking opportunities, strategies for chapter operations, exchange of event ideas, updates on national activities. Two executive from all chapters (Presidents and an additional executive member) are invited to attend. Minutes and any other relevant materials are circulated after the meeting.

The chapters of CACCN are spread across Canada, with at least one (1) chapter in almost every province. The following page contains the mailing address for the current chapters.